

Town of Norfolk  
Norfolk Town Board  
July 10, 2019

The Norfolk Town Board held a monthly meeting on Wednesday, July 10, 2019 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the June 11, 2019 meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

**SUPERVISOR'S UPDATE**

Supervisor Pernice had nothing to update the Board with at this time.

**REPORTS**

\*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

Officer Jose Colon updated the Board on the Neighborhood watch program. The Norfolk American Legion is assisting with this program. Three signs have been purchased. There was discussion on where to put the signs. A motion was made by Supervisor Pernice and Councilman Purvis to approve the purchase of seven more signs at approximately \$50.00 each.

All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Councilman Purvis asked about the buses parked on the small lot on Main Street. CEO Halpern noted that it is not illegal. There was discussion.

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of DCO Jim McConkey was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Peter Darabon reported that the mulch for the sides of the roads is all made; Blower 3 at the sewer plant is fixed; the roads are ready to pave; the lines in front of the Town Hall will be painted next week; the 2012 International truck is being hauled to Watertown for repair; (there was discussion on this) and no bids were received for the sidewalk budget of \$5,000.00 (there was discussion on this).

## **EXECUTIVE SESSION**

There was no need for an executive session at this time.

## **COMMUNICATINS**

Supervisor Pernice had no further communications to share at this time.

## **ACTION ITEMS**

\*Agreement to spend Highway funds: The Agreement to spend Highway funds was reapproved to include Extreme Winter Recovery funds in the amount of \$26,030.24 with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

\*Resolution #10 of 2019: A Resolution to increase revenue and appropriation in the budget. Highway DB3501 State Aid / CHIPS Revenue will increase by \$26,030.24 and Highway DB5112.4 Permanent Improvements CE will increase by \$26,030.24. This Resolution was adopted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

### **COUNCIL COMMENTS**

\*Councilwoman Gang has received complaints about a planter growing around a mailbox on Main Street just past the Amo property. The residents cannot see up the hill when turning left off the Knapps Station Road. There was discussion

### **APPROVAL OF BILLS**

The July Abstract of Vouchers in the amount of \$162,248.12 was reviewed and approved as submitted for payment with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

### **PUBLIC COMMENTS**

\*Mr. Todd Murray brought up discussion about the Vankennan Road. He owns property on the unmaintained section and would like the Town to designate it as a road and maintain it. He had asked the Town Clerk to research the minutes and found that in 1997 the Town Board approved Curran Logging fixing up a one mile section of road to allow Massena Electric to install power lines. There was discussion. Supervisor Pernice noted that he has researched this issue and has not found any proof that the section of road in question was ever adopted as a Town Road. It is a path. The tax maps were reviewed and they do not show that section as a road. The section of Vankennan Road that is maintained is shown as a road on the tax maps. Supervisor Pernice noted that Highway Law states a road is considered abandoned after six years of no maintenance. Mr. Murray stated he will look into this further.

### **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

Dated: July 10, 2019

Kathy M. Emlaw – Norfolk Town Clerk

